

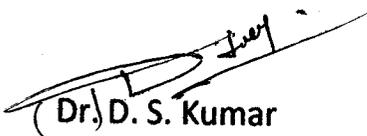
The following instructions have been given on 19/11/2016 to the Principal GAYA I through the senior most teacher (Sri Pramod Kumar Verma, PGT Hindi) available in the Vidyalaya for the better functioning of the Vidyalaya and achieving the benchmark fixed by NVS:

1. The houses have not been locked properly and minimum 25 number of students found in hostels which is a threat to safety and security of the students.
2. Cattle are roaming in the playground which must be checked. If necessary have the provision of cattle hurdle.
3. Both dining hall should be linked with shed so that food articles must be carried without any accident.
4. Rain water harvesting must be done in the Vidyalaya. Simultaneously, water supply scheme may be discussed with the district administration in VMC meeting for future development.
5. The principal has not given the charge of the school in writing as informed by the I/C Principal which must be avoided in future.
6. Students are still using two tier cots whereas one complete hostel is lying unused.
7. Four gates should be fixed in boys' dormitories to ensure proper locking of hostels during academic hour.
8. As informed by the students, common fine had been collected for damage of school properties. It should be collected only after proper assessment of the damage and the damage must be rectified immediately for smooth and proper functioning of the Vidyalaya.  
Such practice should be avoided to have better functioning of the Vidyalaya. Strict action must be taken against erring students for any such damage.
9. DCR have so many entries without the signature of the Principal and without page numbers. It should be in binding form.
10. A dry welding machine, electric cutter must be purchased to make the repair work economical.



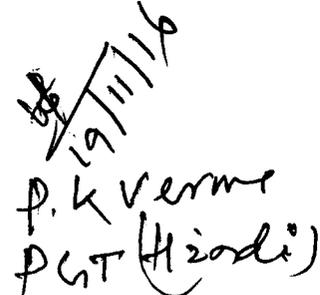
11. Repairable items and other left out items are widely seen in the Vidyalaya in so many places. It should be kept at one place designated as repair workshop.
12. So many places have rusting and cleanliness issues. It should be checked
13. PTC may be engaged for arranging sweeper in case of need. Proper garbage boxes may be provided to the students for maintenance and cleanliness in the campus.
14. Even the toilet of the Principal chamber is not being locked from inside. Tap is not functioning properly. It should be made functional.
15. Hostel window panes should be fixed and taps should be made functional without further delay. Plastic sheets being cost effective may be fixed in window panes to check further damage.
16. Honour board of achievers (IIT, Medical, Banking and other services) must be fixed to inspire the students about the Vidyalaya.
17. The Principal Office looks like a store room. The items kept in the office shows that the head of the office has no confidence in the functioning of her supporting staff. It should be esthetically decorated and properly arranged.
18. Smt. R. R. Sinha, Staff Nurse has some issues about non-payment of HRA while she was on CCL. It should be resolved as per NVS Rules.
19. Only one register for teaching and non-teaching staff should be maintained.

Action taken report must be submitted within two months.

  
(Dr.) D. S. Kumar

Deputy Commissioner

NVS, RO, Patna

  
P. K. Verma  
PGT (Hindi)