


## OFFICE ORDER

The following instructions have been given to the Principal, JNV, Darbhanga for immediate action in the interest of JNV:-

- (1) Use the frame of furniture and make 560/- seating capacity dual desk.
- (2) Provide frame for notice board and Art/Craft display as per need.
- (3) Develop Art Workshop and Staff Room.
- (4) Reprocess all the mattress and blankets and issue it as per need.
- (5) Don't store / purchase any items which have not been distributed.
- (6) Shift Staff Room and Art Room to places discussed and arrange seating of class-VI -A & VI-B in existing Art room and Staff Room.
- (7) Store room should be shifted to make space for Staff Room.
- (8) Carry out repair of the entire roof of Academic Block / Dining Hall and provide fans as per need.
- (9) Use outside play field exclusively for Boys.
- (10) Display the play field for all the students at the time of Games & Sports.
- (11) Use sever pump at regular interval to flush out the stagnated water.
- (12) Sharing of resources. Repair apron / plinth protection of all the buildings.
- (13) Repair foundation of boundary wall to check the collapse.
- (14) Repair boundary wall as per need to check tress pass of cattle in the play field.
- (15) Lodge FIR whenever theft/damage of school property.
- (16) Complete the work within 50 days and submit action taken report.

*Received*  
*26/09/15*

  
( D.S.Kumar )  
Deputy Commissioner  
NVS(PTR)Patna-25