

नवोदय विद्यालय समिति

(विद्यालयी शिक्षा एवं साक्षरता विभाग का एक स्वायत्त संस्थान)

मानव संसाधन विकास मंत्रालय,

भारत सरकार

क्षेत्रीय कार्यालय, बोरिंग रोड, पटना- 800013

दूरभाष- 0612-2266558 / 2271092

फैक्स- 0612-2266085

वेबसाइट- www.nvspatna.bih.nic.in



NAVODAYA VIDYALAYA SAMITI

(An Autonomous Organisation under
Deptt. of School Education and Literacy)

Ministry of Human Resource Development,

GOVT. OF INDIA

Regional Office, Boring Road, Patna - 800013.

Tel. No. - 0612-2266558/2271092

FAX - 0612-2266085

Email : nvspatna.acad@gmail.com

F.2-2(SA)/Main/NVS(PTR)/2016/ 8644

Date - 08th Sept., 2016

IMPORTANT

To,

The Principal,
All Jawahar Navodaya Vidyalayas,
Under Patna Region.

Sub:- No direct representation to the Commissioner, NVS - reg.

Sir/Madam,

Time and again this office is issuing instructions not to send any representation directly to the Commissioner, NVS rather it should be routed through Principal to Regional Office and Regional Office, if find it proper, will send to NVS, HQ for further course of action. To make direct communication with the head of the institution is also violation of the code of conduct of official procedure and the same has been viewed seriously.

A letter issued in this regard by NVS, HQ vide letter no. F. 16-2/2016- NVS (GA/FS) dated 08.09.2016 is enclosed for further course of action at vidyalaya level. This should be brought to the notice of all members of staff and their signature may be obtained as token of receipt.

Yours faithfully,

(Madan Pal)

Asstt. Commissioner (Admn)

Encl - as above

Copy for information to :-

1. All Cluster Incharge AC, NVS, Patna Region.
2. All Section, NVS, RO, Patna
3. Website of NVS, RO, Patna

नवोदय विद्यालय समिति
मानव संसाधन विकास मंत्रालय का
स्वायत्त संस्थान, स्कूल शिक्षा एवं
साक्षरता विभाग, (भारत सरकार)
बी-15, संस्थानिक क्षेत्र,
सेक्टर -62, नोएडा-201309
(उत्तर प्रदेश)



NAVODAYA VIDYALAYA SAMITI

(An Autonomous Organisation under
Ministry of HRD)
Department of School Education and
Literacy, Govt. of India,
B-15, Institutional Area,
G.B. Nagar, Sector-62, Noida
Uttar Pradesh - 201309

No.F.:16-2/2016-NVS (GA/FS)

Dated: 08.09.2016

To

The Deputy Commissioner,
Navodaya Vidyalaya Samiti,
All Regional Offices

Subject: No direct representation to the Commissioner, NVS -
regarding.

Sir / Madam,

This has been observed that teachers and staff members are directly sending representations to the Commissioner, NVS in violation of the code of conduct of official procedures. This should be brought to the notice of all staff members and ensure that representation is made to the Commissioner, NVS through laid down / prescribed channel only. In case, any representation addressed to the Commissioner, NVS is received directly in the Office of the Commissioner, NVS no action shall be taken on such representation.

2. Further, copies of letters addressed to others and copy endorsed to the Commissioner, NVS directly should be discouraged. Henceforth, such endorsements should be made to the PA to Commissioner, NVS only.
3. It may be ensured that the info must be disseminated to all the JNVs / NLIs and uploaded on the website of Regional Offices also.
4. This should be scrupulously adhered to.

Yours faithfully,

(Dr. Rajiv Kumar Singh)
Assistant Commissioner (Estt.I)

Copy to:

1. The Principal, All Jawahar Navodaya Vidyalayas
2. Computer Operator, NVS HQ, NOIDA - to upload the said letter on the website of the NVS HQ.