

नवोदय विद्यालय समिति

(विद्यालयी शिक्षा एवं साक्षरता विभाग का एक स्वायत्त संस्थान)

मानव संसाधन विकास मंत्रालय,

भारत सरकार

क्षेत्रीय कार्यालय, बोरिंग रोड, पटना- 800013

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NAVODAYA VIDYALAYA SAMITI

(An Autonomous Organisation under
Deptt. of School Education and Literacy)

Ministry of Human Resource Development,
GOVT. OF INDIA

Regional Office, Boring Road, Patna - 800013.

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F.2-2(SA)/Main/NVS(PTR)/2016/5825

Date-22-08-2016

To,

The Principals,
All Jawahar Navodaya Vidyalayas,
Under Patna Region.

Sub:- Instruction given during visit to JNVs-reg.

Sir/Madam,

The instructions given by the Deputy Commissioner, NVS, RO, Patna is enclosed.
The same may be implemented in your JNVs also if required so.

Yours faithfully,

(Madan Pal)

Asstt. Commissioner (Admn)

Encl-as above

Navodya Vidyalaya Samiti

Patna Region, Patna

Camp Office: JNV, Hazaribag (Jharkhand)

The instructions given to the Principal during Vidyalaya visit dated 19.08.2016.

1. It is a good practice done by the Principal that entry of all Vehicle with timing is being maintained at Vidyalaya Gate. But the Vidyalaya vehicle movement is not being entered in the register. It is instructed that all vehicle including Vidyalaya vehicle movement should be entered on the register.
2. A long pending issue of approach road is noticed in the Vidyalaya. It should be raised in VMC meeting and follow up action may be taken upto condusive end.
3. The present construction agency has stopped the work since long back. Complete information with photographs may be sent to General Manager, NVS H.Q. and a copy to Execute Engineer, NVS, RO, Patna for follow up action. In case of no development it should be continually raised at different level at fortnightly basis.
4. Proper beautification is required in the Vidyalaya premises. Class room, dinning room, and Lab should be decorated in such a way that it has esthetic sense and pleasant place to study and stay.
5. A dry Welding machine may be purchased to make repair work economical.
6. Some broken furniture are seen in different part of the Vidyalaya. A repair workshop may be developed to keep all these un-serviceable items till it gets repaired after due discussion with the staff members.
7. Repair work at so many places have been suggested which may be done the for the up keeping of Vidyalaya building.
8. Red oxide/ Enamel paint of the electrical poles should be done just after the raining season.
9. All teachers must know the bench mark given by the NVS and plan accordingly.
10. Apron of all the building, drain and minor repair work in all the building should be done.
11. Their shall be no seepage in any building, roof and leakage of taps in any part of the Vidyalaya building. Rusting of iron frames must be cheeked by using red oxide and enamel paint.
12. Plantation of teak tree may be planned and minimum 1000 teak plants may be planted during this season, making provision for planting more such plants may be done for the next session.
13. Plan a land utilization of your Vidyalaya and after earmarking all the buildings and play field decide the land utilization of the Vidalaya land. Act on that plan accordingly.
14. By discussing all the issues with your stakeholders try to improve academics, mess facilities and living condition of the students.

Submit action taken report after 02 months on all suggested issues.

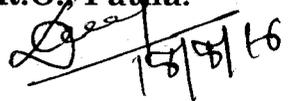
(A.K. Prasad)
19/8/2016

(Dr. D.S. Kumar)
Deputy Commissioner

Navodaya Vidyalaya Samiti
Patna Region, Patna
Camp Office: JNV, Ranchi (Jh.)

The instructions given to the Principal during vidyalaya visit dated 18.8.2016.

1. Apron of all buildings should be properly repaired and maintained.
2. There should be no seepage and leakage in any part of the vidyalaya building. Rusting of iron frames must be checked by using red oxide and enamel paint.
3. A lot of iron frames / unused furniture/ wooden planks are seen lying at many places of the vidyalaya. It looks savvy and gives a wrong image about the M & R work . After selecting and deciding its reuse all unnecessary items should be disposed off to keep the vidyalaya premises garbage free.
4. A dry welding machine may be purchased to make all furniture and building repair work economical.
5. A repair workshop must be developed in the vidyalaya premises to keep all repairable items at one place.
6. A frame shade may be provided in the open space of the mess to keep all the utensils neat and clean and for doing the mess work as per requirement.
7. Only Rs. 1,00,000/- (One Lacs) has been utilized till date under M & R. The Principal has been advised to priorities the M & R work and act accordingly.
8. The Principal was instructed to plant minimum 1000 teak plants in the campus this season which must be raised to 5000 in next session. Bamboos may be planted in the low lying areas.
9. One cart must be arranged to dispose off the garbage into a designated place to keep all area clean.
10. Afternoon session may be used to call eminent persons/ educationists to motivate the students.
11. The teachers must know the bench mark of the expected result of the NVS and plan for the same in advance.
12. The Principal should try to improve academics, mess facilities and living condition of the students.
13. The Principal was instructed to enhance the beautification of the vidyalaya campus
14. It was instructed to prepare an estimate for construction of the boundary walls around the vidyalaya land lying outside the campus and send the same to the R.O. Patna.


15/8/16


(Dr. D.S.Kumar)
Dy. Commissioner

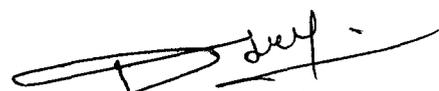
NAVODAYA VIDYALAYA SAMITI, REGIONAL OFFICE, PATNA

CAMP:- JNV, PUTO DISTT.:- KODERMA (JHARKHAND)

The following instructions have been given to the Principal, JNV, Puto Distt.:- Koderma

1. 09 (Nine) classes were found vacant /without any teacher at 1.30PM. All absent teachers should be treated absent from duty who did not take permission from the Principal. Principal is instructed to submit the explanation received from the teachers including his justification for such types of lapses. Only after considering the justified reason for absent from the class during the academic hours . Salary of teacher may be released for the half day on dated 17.08.2016. In future no teacher should keep himself/herself away from his assigned teaching duties without prior approval from the principal.
2. It has come to the notice of the undersigned that there will be no teaching classes on 18.08.2016 i.e on Rakshabandhan .As per instruction of NVS no Holiday will be declared by any Principal against the norms of NVS at Vidyalaya level. In case of local need & to satisfy the sentiments of the local Parents the prior approval of VMC –Chairman is required on the same day. The opening day of the vidyalaya in lieu of Holiday should be decided.
3. Some previous old structures are available in the vidyalaya . If possible it should be used as per the need of the Vidyalaya. Some safety hazards point should be closed till further arrangement.
4. Cattle catcher may be provided at main gate to keep goats & cattle away from vidyalaya.
5. The Principal of the vidyalaya, Sri Satish Kumar promised to plant 5000 teak plants in the vidyalaya premises. He should complete the work in this season itself & submit a report of plantation.
6. A shade is required to protect the Gen Set.
7. Please go through the inspection report of other vidyalayas by the undersigned & implement the instructions in your vidyalaya. The reports are available on the Web – Site R.O. Patna.
8. Bamboo plantation may be done at all low lying areas to protect the soil erosion.
9. FIR must be lodged in case of any theft /damage of school property & keep the record.
10. In the VMC the issues of the safety Security & tres passing of local people should be raised.
11. Apron /plinth protection of all vidyalaya building should be repaired. Drain must be clean & keep functional to keep the building safe.
12. The vidyalaya is fortunate as the DC/VMC chairman is a Navodayan. The principal is instructed to utilize this opportunity and take his services.
13. Still no register of register & register of available files are being maintained in the vidyalaya. The O.S / Principal is instructed to maintain the record & submit information to R.O within 10days.
14. Rs78979/- has been utilized till date in M&R in the vidyalaya. Utilised balance fund in plan way.
15. Utilise afternoon session to call local eminent persons / persons from the field of education to motivare the students.
16. Fix one/two sign boards as per the need to keep visitors inform.
17. Have a dry welding machine to the vidyalaya to keep M&R work economical.

Received
17/8/2016


(Deputy Commissioner)
NVS, RO, Patna

NAVODAYA VIDYALAYA SAMITI, REGIONAL OFFICE, PATNA
Camp:- JNV, Rajgir(Nalanda)

Dated. 17.08.2016

The following instructions have been given to the Principal, JNV, Rajgir(Nalanda):-

1. The O.S. of the Vidyalaya will submit a list of files of registers, list of stock holders and stock registers available in the Office by 19.08.2016 evening.
The Principal will look into the stock available and other related matters of the Vidyalaya and submit it to R.O. if he feels so.
2. The Librarian of the Vidyalaya should be instructed to keep all the magazines/text books /other reading materials in the shelf of the Library store.
3. No broken furniture should be kept in any place of the Vidyalaya except the workshop designated for its repair.
4. The Vidyalaya must have a dry welding machine, a grass cutter, a cart to dispose the garbage in a place as per need to make repair and maintenance work economical.
5. Develop a trolley and pathway to avoid any accident in dining hall while serving hot food to the students.
6. Repair all the apron of the building, outflow water pipelines, broken plastering, keep a photograph before and after the repair works to verify the same as per need.
7. There should be no seepage, no rusting at any place of the Vidyalaya. After cleaning the surface use red oxide/enamel paint as per need and keep the Vidyalaya building maintained.
8. The Executive Engineer R.O. has given approval for repair and construction of broken/fallen boundary wall. Full use of bricks of fallen boundary may be done to make it economical.
9. Afternoon session may be used for calling educational/ other eminent person available in the locality to motivate the students.

The action taken report should be sent to R.O. within two months as per the Vidyalaya Principal suggested.

*Recd
17/08/16*


(Dy. Commissioner)
NVS, R.O. Patna